

# Acle Parish Council

Meeting date: Monday, 28<sup>th</sup> February 2011  
Venue: Methodist Church, Bridewell Lane, Acle  
Time: 7.30 pm

Present: Mr B Brooks, Mr R Clarke, Mrs E Elliott, Mrs D Fisher, Mr B Grint,  
Mr J Harriss, Mr B Tibbenham (Chairman)  
Brian Iles (County Councillor)

## 1. PUBLIC FORUM

There were ten members of the public present. Matters raised included some highways issues. Brian Iles reported on the Norfolk County Council budget, including changes to bus services. The library in Acle has re-opened after the extension work.

2. **APOLOGIES** Mr B Coveley, Mr D Dickeson, Mrs L Hemsall, Mr N Law and Mr R Perry

3. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.** None.

4. **MINUTES** The minutes of the meeting held on 31<sup>st</sup> January 2011 were agreed to be correct, and were signed by Basil Tibbenham as Chairman of the Parish Council.

## 5. MATTERS ARISING

5.1 The goal post for Damgate Play Area has been delivered and will be erected shortly.

5.2 There was a report in the EDP on the Joint Core Strategy which showed the housing allocation for Acle as 100 – 200 houses. This will be monitored by the Parish Council.

5.3 The clerk attended the meeting for Larger Councils; there was a useful talk on the Localism Bill – it is planned that eligible councils will be able to use a Power of General Competence to take on assets from principle authorities. It was less clear what funding would be available.

5.4 The clerk has written to Norfolk Property Services to remind them of the Council's 999 year lease on part of the former tip site. Brian Grint has also spoken to staff at the County Council to ensure that they are aware of this lease.

5.5 Broadland District Council was unable to offer any advice on reducing littering at the bus shelter in The Street. The District Council was not willing to allow an additional bin in this location. The clerk asked the local Safer Neighbourhood Team to speak to anyone seen eating or drinking in the area to remind them to use the bins.

5.6 The Acle Archive Group has sent a letter of thanks for the recent donation to pay for the room hire.

5.7 The clerk was asked to check the Council's liability for grit bins provided for use by the public.

5.8 It was reported that the verge at the junction of Damgate Lane and Reedham Road has been removed and now needs seeding. The clerk will check with Highways that this will be done.

## 6. CORRESPONDENCE

6.1 Employer Pension Contribution Rates for 11/12 will be 18.5%, for 12/13 19.0% and for 13/14 19.5%. This was noted.

- 6.2 Brian Grint reported that the twenty boxes of finds from the Springfield archaeological dig are being stored at Acle High School.
- 6.3 The Broads Tourism Forum has invited councils to take part in the first Broads Festival of the Outdoors during the week of 7<sup>th</sup> – 15<sup>th</sup> May this year. This is primarily a festival of walking. It was noted that some walks are closed locally because of the flood defence works.
- 6.4 Norfolk County Council has sent a copy of the Minerals and Waste Local Development Framework Core Strategy.
- 6.5 PC Paul Fox has sent details of the three reported crimes in Acle since the last meeting.
- 6.6 Acle Recreation Centre has written to ask the Parish Council to confirm that it wishes to renew the lease for the car park with Broadland District Council and that it wishes to continue the current arrangement whereby the rental is paid directly to the Recreation Centre. Both these were confirmed.
- 6.7 The Recreation Centre has also given notice of the AGM, on 15<sup>th</sup> March 2011 in the Bure Room. On the agenda is a review of the number of trustees appointed both by the sports clubs and by the Parish Council. It was confirmed that the Parish Council appointees for the coming year are: Barry Brooks, Barry Coveley, Chris Dove, Norman Pryor, Brian Grint and Rodney Perry. The Council can reserve the right to appoint up to nine trustees.
- 6.8 BDC has requested assistance with the compilation of a parish profile for planning purposes. The planning committee will attend a meeting with BDC.
- 6.9 The Broads Authority has invited councillors to attend a Planning Parish Forum on Wednesday, 6<sup>th</sup> April at 6 pm, with the theme of the meeting being “localism”.
- 6.10 The Broads Authority has sent a consultation document on their Broads Plan 2011.

## 7. PLANNING

### 7.1 Plans discussed at the Meeting:

- i) **Acle Interior Design, The Street** – change of use from retail (A1) to financial (a2). There were no objections to the plans.
- ii) **Environment Agency**, revised plans for the flood bank works for compartment 9. There were no objections to the plans.

7.2 The Planning Committee met to discuss revised plans for the **land adjacent to 72 Old Road**. The committee objected to the revised plans as nothing had changed to the size of the building. There were still concerns by neighbours concerning the piping of the nearby ditch. This application will be considered by the Broads Authority planning committee on 4th March. The planning officer is recommended approval.

## 8. HIGHWAY MATTERS

- 8.1 The holding tank near to the cemetery was reported to be full again. Highways have agreed to see if it needs jetting and cleaning out.
- 8.2 Flooding of the footway on Reedham Road near to the entrance of Damgate Woods has been reported to Highways.
- 8.3 It was reported that there is a flood warning sign on the A47 underpass and it was asked if any work is programmed for this area.

8.4 The Acle Lands Trust has applied some hoggin to the surface of the walk on Roman Wood near to the Hermitage car park to restore the surface of the path.

8.5 There has been some engineering works on South Walsham Road which have left the bank in a poor state. The clerk will contact Highways.

8.6 Test holes will be dug shortly on land in, and adjacent to, the cemetery to see the level of the water table.

## **9. STREET LIGHTING**

None.

## **10. INDOOR STREET PARTY**

There will be an indoor party on Saturday, 30<sup>th</sup> April, with residents from local care homes and sheltered housing invited to a sit-down street party to celebrate the Royal Wedding. There will be a maximum of 100 people. There will be free food and drink, together with some music and some old photos on display. The exhibition will then be opened to the general public. This is being arranged by a committee, with Brian Grint as the Parish Council representative. Risk assessments have been completed and will be sent to Barry Brooks for review.

Brian Grint also reported on the progress of the Acle Regatta, which will take place on 21<sup>st</sup> and 22<sup>nd</sup> May. Risk assessments for this will be available shortly.

## **11. FINANCIAL POLICIES**

The Financial Standing Orders, Duties of the Responsible Financial Officer, Review of Internal Controls and Review of Internal Audit were considered and approved.

## **12. FINANCE**

£

### **Receipts:**

Funeral fees 525.00

BDC – administration of public toilets 5,250.35

### **Cheques for payment:**

Mick Ward – cleaning 541.01

HMRC - PAYE & NIC 550.85

P James – clerk's fee and exps. 868.82

Wilkersons – consumables 46.83

Hugh Crane Cleaning Equipment - consumables 57.53

Norfolk Pension Fund 197.52

Association of Burial Authorities – subs 90.00

Bunzl – consumables 378.31

PHS – waste audit charge 60.00

Kevin Thomas – building work at Fletcher Room 1,182.48

Tony Hemmingway – repair work 139.75

Acle Recreation Centre – hire of room 97.60

Angela Bishop – reimb booking fee for 30<sup>th</sup> April 20.00

Savings Account £150,000

Gilts £122,000

It was agreed to transfer £100,000 from the savings account to an account for 3 months.

The clerk reported a problem with the Council's computer. It was agreed to purchase a new computer for £550, with Windows7 and including all the work to reinstall all programmes and documents and to set up a backup facility.

**13. DATE OF NEXT MEETING**

The next meeting will be on Monday, 28<sup>th</sup> March at 7.30 p.m.

There being no further business the meeting was closed at 8.15 p.m.

Signed.....  
Chairman

Dated: 28<sup>th</sup> March 2011