

Acle Parish Council

Meeting Date: Monday, 28th September 2009
Venue: Methodist Church, Bridewell Lane, Acle
Time: 7.30 p.m.

Stephen Postle of the Norfolk Lowland Search and Rescue gave a talk about the organisation; the volunteers provide assistance to the police when searching for lost or vulnerable people. They receive no funding and are on call 24 hours per day. Stephen was thanked for attending the meeting.

Present: Mr B Brooks, Mr B Coveley, Mr D Dickeson Mrs D Fisher, Mr B Grint,
Mr J Harriss, Mrs L Hemsall, Mr N Law, Mr R Perry, Mr B Tibbenham
(Chairman).

1. PUBLIC FORUM

There were nine members of the public present. PC Paul Fox gave a report on the 18 local crimes recorded since the last meeting.

2. **APOLOGIES** Mr R Clarke, Mrs E Elliott and County Councillor Brian Iles.

3. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None.

4. **MINUTES** The minutes of the meeting held on 27th July 2009 were agreed to be correct and were signed by Basil Tibbenham as Chairman.

5. MATTERS ARISING

5.1 The Samaritans have sent a letter of thanks for the Parish Council's donation.

5.2 David Dickeson reported that he had collected £600 of income for local business advertisements on the local information boards. This money will be used to adjust the maps to show Acle Bridge at the correct location.

5.3 Councillors were reminded that the Council is only supporting the building of 130 new homes in the village.

5.4 The clerk will contact the Christmas lights contractor to see if replacement lights can be put back in the folly tree before Christmas.

5.5 The councillors sent their congratulations to the watering team as the hanging baskets are still looking very good.

6. CORRESPONDENCE

6.1 BDC has invited councillors to attend a series of evening workshops on “creating and maintaining sustainable communities”. The clerk will attend some of the workshops.

6.2 NCC has announced the official opening of the Burlingham Walks on 23rd October.

6.3 BDC’s annual meeting with councils will be on Wednesday, 28th October at 7.30. The main topic will be climate change. Basil, John and Nigel will attend.

6.4 BDC has sent details of “Village Screen”, a touring cinema scheme.

6.5 NCC has invited councillors to an open morning at the Caister Depot on Tuesday, 6th October.

6.6 It was agreed to make a donation of £100 to Norfolk Lowland Search and Rescue for equipment purchases and upgrades. (s.137 payment.)

6.7 It was also agreed to make a donation of £75 to Macmillan Cancer Support (s.137 payment).

7. PLANNING MATTERS

7.1 Plans discussed by the committee:

i) **Halls, Reedham Road** - advertisements. The councillors had no objections to the plans.

7.2 Planning results from Broadland District Council:

i) **Nicholas Hancox, Calthorpe Green** - change of use to office - full approval.

7.3 Planning results from Broads Authority:

i) **Environment Agency, River Bure Right Bank** - amendments to PP BA/2008/0089 - amend set-back to roll-back - full approval.

ii) **Mill House Farm, Old Road** - demolition of existing and erection of new 3-bedroomed dwelling - full approval

7.4 Planning results from Norfolk County Council:

i) **Acle High School** - extension to annex, construction of new workshop extension and ancillary works - full approval.

8. HIGHWAY MATTERS

8.1 NCC has stated that works will be carried out shortly to provide a DDA compliant bus stop at Hermitage Close, on both sides of the road. Councillors were concerned that the bus stop would not have paving linking it to the bus shelter.

8.2 NCC has announced the start of a review of street lighting column replacements in the village for those lights owned by NCC.

8.3 The results of three Speed Activated Monitoring reviews on A1064 were reported. Average speeds were recorded in the 30s, but a top speed of 62 mph was recorded on one occasion.

8.4 Shrubs need cutting back on land on South Walsham Road. It was agreed that these would be cut back.

8.5 It was agreed to pay for a replacement clock cover at the bus shelter after it was vandalised.

8.6 Some hedges which are overhanging the footway will be reported to NCC.

9. STREET LIGHTING

Some lights were reported for repair.

10. ARMED FORCES DAY

Nigel Law reported that this event now looked unlikely to take place so no further discussion took place.

11. PLAY EQUIPMENT

Following the RoSPA report and the list of recommended maintenance work, the clerk met with a play equipment company, who have proposed:

Damgate Lane : supply and install - 1 x springy see say (to replace two old springies), 1 x balance beam (to replace broken beams), 1 x net rope traverse (to extend the existing equipment) and 1 x shop counter (to replace existing), for £3,036.00

Beighton Road : supply and install - 1 x stile to enable better access and to protect fence from damage, replace chain link fence around whole site, and various repairs as recommended by RoSPA, for £1,238.00.

These quotes were both accepted.

12. FINANCE

£

Receipts:

Burial and memorial fees	790.00
Reimbursement costs	143.55
Donations for adverts on boards	600.00

Cheques for payment:

EON - electricity lighting DD	552.00
Veolia - skip hire DD	114.31

Siemens - photocopier DD	97.29
Copy IT - copying	89.39
EON - electricity at toilets	633.84
Travis Smith - August	165.38
Tom Larby - August	110.25
Connor Hutchin - August	110.25
Acle Methodists - room hire	56.00
Wilkersons - supplies	58.53
T T Jones - street lighting repairs - July	440.65
HMRC - PAYE & NIC	558.58
M Ward - cleaning	587.05
Travis Smith - September	132.30
Tom Larby - September	88.20
Connor Hutchin - September	88.20
P James - clerk's fee and exps	1,213.08
Norfolk Pension Fund	189.42
Norse - grass cutting	76.22
Wilkerson - supplies	27.85
Garden Guardian - grass cutting	767.20
Mazars - audit	632.50
BADCOG - subs	5.00
Acle PCC - hire of hall	25.00
Hugh Crane Cleaning Eq't	115.47
SLCC - course fees	327.75
PHS - waste disposal	59.80
TT Jones - lighting repairs - August	227.67
B Tibbenham - chairman's allowance	45.00
Lowland Search and Rescue s.137	100.00
Macmillan Cancer Support s.137	75.00
J Harriss - travel expenses	18.00

The Annual Return for the year ended 31st March 2009 has been approved by the external auditors, Mazars, without comment.

13. DATE OF NEXT MEETING - Monday, 26th October 2009.

Unpublished minute:

14. At this point it was resolved under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public to discuss plans for the cemetery

The Broads Authority has stated that an extension to the cemetery and recreational land to the north of the existing site may be acceptable in principle, in planning terms. Although the BA is the planning authority for the area, it has little capacity to support a Compulsory Purchase Order as it has no requirement to provide such facilities.

John Harriss, Nigel Law, Diane Fisher and the clerk met with solicitor, Nicholas Hancox, to discuss the situation. Mr Hancox advised that the process can take up to three years. His letter was read out to the councillors. The first step is to obtain planning permission. It was agreed that a planning consultant and a surveyor should be appointed to draw up plans for submission and to calculate the remaining space in the cemetery.

It was also agreed that the deposits of soil at the edge of the cemetery should be removed as this would increase the land available for burials.

There being no further business the meeting closed at 8.50 p.m.

Signed.....
Chairman

Dated: 26th October 2009