

Acle Parish Council

Meeting Date: Monday, 19th May 2008
Venue: Methodist Church, Bridewell Lane, Acle
Time: 7.30 p.m.

Present: Mr B Brooks, Mr R Clarke, Mr D Dickeson, Mrs E Elliott,
Mrs D Fisher, Mr B Grint, Mr J Harriss, Mr N Law,
Mr B Tibbenham (Chairman).

1. PUBLIC FORUM

There were six members of the public present, together with Brian Iles (County Councillor) who talked about Acle being designated a Smaller Key Service Centre, which means that Broadland District Council will be seeking to build a number of houses in the village. There was a request to re-site a dog litter bin on Norwich Road.

2. ELECTION OF CHAIRMAN, VICE-CHAIRMAN AND COMMITTEES

Basil Tibbenham was re-elected as Chairman and John Harriss re-elected as Vice-Chairman. Basil signed a declaration of acceptance of office as Chairman.

Committees:

Lighting	John Harriss and Rodney Perry
Planning	John Harriss, Diane Fisher, Rodney Perry and Nigel Law
Acle Poor Charity	Rodney Perry
Youth	Diane Fisher
Finance	Basil Tibbenham, John Harriss and Nigel Law
Fletcher Room	Basil Tibbenham and John Harriss
Parish Plan	Brian Grint, Diane Fisher, Nigel Harriss, Barry Coveley and Lana Hemsall
Acle Recreation Centre	Barry Brooks, Barry Coveley, David Dickeson, Chris Dove, Brian Grint, Nigel Law, Rodney Perry and Norman Pryor. (Lana Hemsall has resigned - a new representative will be chosen at the next Council meeting.)
Acle Lands Trust	Barry Brooks, Barry Coveley, Adam Fisher, Brian Grint and Rodney Perry.

3. **APOLOGIES** Mr B Coveley, Mrs L Hemsall and Mr R Perry

4. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None.

5. **MINUTES** The minutes of the meeting held on 28th April 2008 were signed as correct by Basil Tibbenham as Chairman.

6. MATTERS ARISING

6.1 Acle First Responders have now got enough volunteers to start training. More volunteers are invited to join.

6.2 The clerk reported on a meeting with NCC for the planting of the roundabout at the end of Norwich Road; some planting schemes will be put together and a licence to cultivate applied for.

6.3 NCC has said that there have not been sufficient incidents at the junction of Bridewell Lane and Old Road to warrant a change to the road layout.

6.4 David Dickeson reported that the four new village information boards have been erected; at the Recreation Centre, Acle Bridge, The Station and on the village centre Bus Shelter. The councillors thanked David for his hard work in completing the grant application form and for working with Brian Grint to determine the sites for the boards. There will be a “grand opening” shortly.

7. CORRESPONDENCE

7.1 It was agreed that the clerk should arrange for the dog litter bin on Norwich Road to be re-sited.

7.2 The Police sent a list of reported crimes for the month. The clerk was asked to find out if there were any progress on the arson at the Residential Care Home.

7.3 The clerk was asked to write to Bob Crowe to thank him for his work on the Old School clock above the bus shelter.

8. PLANNING MATTERS

8.1 Plans discussed at the meeting:

i) **Barclays Bank** - air-conditioning units. The councillors had no objections so long as the units would not cause an inconvenience to adjacent neighbours.

ii) **BT Payphones - Acle Bridge** - removal of public telephone kiosk. Councillors understood that the phone may be very little used and asked for usage figures before making a decision.

8.2 Planning results from **Broadland District Council**:

i) **Mr & Mrs Thomas, 5 Hillside Cottages, Moulton St Mary** - single storey rear extension - full approval

ii) **Mrs Smith, Barn at Rear of Beaconsfield House, The Street** - change of use to offices within Use Class Ba(a) - full approval

iii) **Messrs John Hines, Sara Harvey and Alan Woods, Queens Head House** - two storey office extension at rear - full approval.

- iv) **Mr Crowson, 4 Peter Avenue** - single storey extensions and dormer extension - full approval
- v) **Mr Philpot and Mr Pembroke, 52 Old Road** - sub-division of existing curtilage to allow for the erection of a detached dwelling with integral garage - full approval.

9. HIGHWAY MATTERS

9.1 Diane Fisher reported that the battery for the watering is being charged and checked. It was confirmed that the planters will also be watered.

9.2 The Acle WI was thanked for the donation of £50 towards the cost of watering the baskets.

9.3 It was reported that there is grit in the drains after resurfacing works and that gullies are blocked in New Road.

9.4 A pothole in St Edmunds Road was reported.

10. STREET LIGHTING

10.1 A few lights were reported for repair.

10.2 A string of lights has fallen out of the Folly Tree.

11 FINANCIAL STANDING ORDERS AND INTERNAL AUDIT

The Financial Standing Orders, Duties of the Responsible Financial Officer and the Risk Assessment were reviewed and approved. The Internal Audit provision was reviewed and John Gallop's re-appointment as auditor was confirmed. The internal audit provision and internal controls were agreed to be satisfactory for a council of this size.

12. ACCOUNTS

The Accounts for the year ended 31st March 2008 were presented and approved. The Chairman was authorised to sign on behalf of the Council.

13. ANNUAL RETURN

The Annual Return Statement of Accounts and the Statement of Governance were reviewed and approved. The Chairman was authorised to sign on behalf of the Council.

14. PARISH PLAN

Several people are to be paid for processing the forms to speed up the process.

15. ACLE REGATTA

The regatta was a successful event, once again.

16. FINANCE

£

Receipts:

Acle WI - grant towards hanging baskets	50.00
Upton PC - share of exps	19.45

Cheques for payment:

P James -clerk's fee and exps	762.67
Norfolk Pension	129.94
Inland Revenue - PAYE & NIC	481.05
M Ward - cleaning	618.69
Broads Drainage Board	32.34
Garden Guardian - grass cutting	746.42
Sth Walsham PC - share of exps	28.84
T T Jones - lighting repairs	112.94
Copy IT - copying	33.77
Beighton Building Services - repairs at Fletcher Room	131.01
Hugh Crane Cleaning Equip't	57.12
BDC - refuse collection	120.12
Zurich - Local Councils Advisory Service	99.88
Zurich Insurance - Regatta fee	52.50
Chris James - replacement cheque	126.00
PSG Electrical - testing at Fletcher Room	307.49
NCS - grass cutting	74.73
NPS - noticeboards	3,172.50

21. DATE OF NEXT MEETING - Monday, 30th June 2008.

There being no further business the meeting closed at 8.40 p.m.

Signed.....
Chairman

Dated: 30th June 2008